



LIFESAVING SOCIETY®

*The Lifeguarding Experts*

## FIND-A-MEMBER INFORMATION

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### What is Find-a-Member?

*Find-a-Member* is an internet-based interface that allows the user to check Lifesaving Society certifications and the current status of each. To access the service, all that is required is the member's personal Lifesaving Society ID code found in the bottom right hand corner of all certification cards.

*Find-a-Member* can be accessed from the Society's Web site at no cost, from anywhere, anytime - even when the Lifesaving Society office is closed.

### Individual Member Benefits:

- Members can download proof of certifications, despite lost or otherwise missing certification cards.
- Members who have lost or misplaced their certification cards can check when their certifications expire.
- Members can obtain a complete at-a-glance history of their Lifesaving Society certifications - an impressive attachment to job applications or resumes.
- Members can use Find-a-Member to check if their Instructor Recert or other test sheets have been processed yet. As soon as test sheets are processed, they will show up on your record.
- Members can be confident this service is secure and ensures their privacy. Only those to whom the member has given his or her Lifesaving Society ID code have access to the list of certifications.

### Affiliate Members/Employer Benefits:

- Employers can obtain immediate confirmation of certifications of staff members - no telephone tag, no busy signals - even when the Lifesaving Society office is closed.
- Employers save time not having to chase staff to obtain proof of certifications or to get updated qualifications for verification. Employers can easily verify claims of "I am certified but lost my card" when a staff member does not bring in copies of certifications before a temporary card expires.
- Employers can readily verify current instructor certification required to teach specific courses like NLS or Standard First Aid.
- Employers have the ability to immediately confirm certifications in cases where the authenticity of a card is questioned. Find-a-Member can provide employers with proof that certification cards being presented are valid (or not) especially when cards are altered (wet/sticking to plastic covers/faded). (Please notify the Lifesaving Society immediately if you become aware of fraudulent cards.)
- Employers can access an applicant's complete history of Lifesaving Society courses - an excellent tool for interviews - and immediately verify certifications required for hiring.
- Employers can check prerequisites for staff or potential staff who are taking courses.
- Employers can easily identify expiry dates for applicants' certifications and plan to host the needed

recertifications as appropriate

- Health Inspectors can verify employee certifications when doing inspections.

### **Instructor Benefits:**

- Instructors and Recert Conductors can use Find-a-Member records to confirm prerequisite credentials of candidates who arrive without an original card or in cases where the authenticity of a card is suspect. Verification is quick and easy. Instructors need not turn candidates away if they do not present an original card and need not question candidates throughout the course.

### **Lifesaving Society Benefits:**

- This service is an exclusive customer service to support Lifesaving Society Affiliates and members.
- The Lifesaving Society fulfills its commitment to be innovative and proactive, providing a definitive lifeguard data base accessible by employers and (potentially) regulatory and enforcement agencies (e.g., Pleasure Craft Operator certifications).
- There is a greater chance the Society's candidate records will be accurate and complete. Information on what certifications the Society has on record and the corresponding certification dates are available to individual members which means they are able to alert the Society to errors or omissions.
- The Society will be alerted to missing test sheets faster because candidates will call when the award they passed is not listed on their record, increasing the speed with which the Society can solve the problem.
- There will be a reduction in phone calls to check on the status of awards or to obtain replacements for lost cards. Currently employers often call with lists of individuals for whom they want to confirm certifications. This means more time can be devoted to improving the speed with which we process awards.

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### Find A Member

#### Member Record Lookup

To look up your Lifesaving Society record, enter your Member number below and click the View Record button. You need not release your Lifesaving Society Member ID to anyone else. To view all your certifications - current and non-current - remove the check mark from the "Current Only" box. Others can verify the accuracy of your record by entering the verification code at the bottom of the printed record.

Member Number:

Awards:  Current Only

#### Member Record Verification

To verify a previously downloaded record, enter the verification code from the bottom of the record in the spaces below and click on the Verify Record button.

Verification Code: